



Massport Community Advisory Committee General Meeting Draft Minutes  
Thursday | September 21, 2023, | 4:00 PM ET

1. Attendance Roll Call and minutes from prior meeting. Roll call was taken and a motion to approve the minutes was made by Frank Tramontozzi, (Quincy) and seconded by Stephen Fox, (South End Boston). Please see attached roll call and voting worksheet included with the minutes package for roll call details. Additional attendees included Amy McCoy, Michael Dukes, (FAA), Lindsey White, (FAA), Ken Knopp, (FAA), and Flavio Leo, (Massport).
2. Welcome/Announcements – Roseann Bongiovanni, Chair, welcomed new members – Jay Monty (Everett), Jim Boudreau (Scituate), Amy Ingles (Brookline), and Alex Chatfield (Lincoln). Roseann recognized the contributions of Sandra Kunz (Braintree). Several members, including Roseann and Frank Tramontozzi, (Quincy) spoke regarding Sandra’s contributions, and Massport’s Flavio Leo spoke regarding the value Sandra provided to Massport over the years, noting she was “firm, fair, and constructive”. Sandra received official citations for her service from Governor Healey and Braintree Mayor Kokoros.
3. Public Comment. There was no public comment.
4. Working Group updates – Executive Director Aaron Toffler noted that working group volunteers had made progress on two key initiatives, the website revamp, and the data analytics tool RFP evaluation.
  - a. Alice Stein, (Swampscott) provided an update regarding the website working group activity. The group has been meeting with the vendor, GoingClear to finalize the specifications desired for the new site. Alice pointed out that the working group’s focus is to reimagine the site as a community resource, with a welcoming appearance and easy-to-navigate layout. Other members of the working group include Michal Kesselman, (Medford), Stephen Fox, (South End, Boston), and staff members Aaron Toffler and Cindy Baxter.
  - b. Heidi Porter, (Bedford), overviewed the data analytics tool RFP working group. Heidi noted that the working group had reviewed the final RFP responses from three candidates and were going to discuss next steps regarding this project at the next weekly meeting. Other members of the working group include Ira Goldman, (Concord), Jay Monty, (Everett), and Alan Wright, (Roslindale Boston) and staff members Aaron Toffler and Cindy Baxter.
5. Vote to approve Bylaws – Aaron overviewed the bylaws that had been sent to all members the week before the meeting. The floor was opened for questions, and Maura Zlody, (Fenway, Boston) made a motion to reduce the number of members on the Aviation Operations Committee to seven from nine, with no change to the three alternates. Maura mentioned that at times it was hard to reach a quorum and suggested this was in line with the other subcommittee sizes. Alan Wright seconded the motion. The motion passed to update the bylaws to include Maura’s motion. The updated bylaws were then voted on and received a unanimous vote from those in attendance. Please see roll call/voting spreadsheet for vote details.
6. Election of officers, Executive Committee – Aaron reviewed the election slate for the Executive Committee and the Finance Subcommittee. No nominations were made from the floor, and the vote was unanimous from those in attendance to approve the election slate. The slate is included in the meeting minutes package along with the vote/attendance worksheet.

Aaron reviewed other subcommittee opportunities, encouraging members to join. Members had a copy of the individuals who had volunteered thus far for Aviation Operations and Environment and Health, and Rachelle Reinhart, (Belmont) requested further overview on what the two subcommittees were tasked to do, which

Aaron overviewed. Aaron noted that he and Cindy will continue to reach out to members to fill the remaining seats.

7. Treasurer's Report – Alan Wright, (Roslindale, Boston) reviewed the new FY2023-2024 budget, noting that the MCAC current spend is under budget. Frank Tramontozzi, (Quincy) made a motion to approve the budget, which was seconded by Stephen Fox, (South End, Boston). A vote to approve passed unanimously, as noted in the voting spreadsheet included in the meeting minutes package.
8. MCAC Massport Board Member Update. John Nucci, (East Boston), noted recent activities by Massport as follows:
  - a. Approval of affordable housing in Seaport with the development of a 200-unit property near the Silver Line.
  - b. Official opening of Terminal E as of August 15<sup>th</sup>. The Terminal E work included renovations and upgrades, in addition to adding seven new gates. John encouraged a tour for MCAC members be considered.
  - c. Expenditures made of \$650K by Massport for seasonal jobs in Bedford, Charlestown, East Boston, and Worcester.
  - d. Airfield safety projects underway include upgrades to infrastructure, signage, and lighting.
  - e. Massport attended the East Boston "Eastie Pride Day" held at Piers Park I. John also noted that work on the construction of Piers Park II, a 4.5-acre park, is underway.
9. FAA (Federal Aviation Administration) Update – Lindsey White/Ken Knopp. Lindsey reviewed the status of the FAA Noise Policy request, noting that over 2000 responses had been received at the time of the September 21<sup>st</sup> meeting. The deadline to respond was September 29<sup>th</sup>. Lindsey and Ken presented the latest statistics regarding Massport aviation operations, as per the presentation included in the minutes package. The FAA also provided a link to a glossary as requested during the meeting, which is <https://www.faa.gov/airports/resources/acronyms>. Questions from members were as follows:
  - a. Alan asked what the RNP x-ray usage referred to on the FAA slide. Ken Knopp noted that RNP x-ray are the routes that keep the aircraft over water.
  - b. Dave Carlon asked about the 22L arrivals. Since the study has ended, Dave requested any insights gained regarding testing, simulator results, and overall issues. The FAA responded that the details are slated for publication by 11/30. They are now in the "production and publication" cycle. Once the production cycle has completed, there will be continuous monitoring expected via Massport and MIT. Ken noted that there weren't any modifications, rather the results were consistent with the MIT modeling.
  - c. Dave Carlon commented on the night activity graphs, asking how the FAA advertises its pre-recorded looped weather, inbound aircraft knowledge on runways and other situational awareness information provided. Dave noted that Massport, the Massport CEO and directors had been advocating this in the past. Flavio Leo of Massport responded that Massport is planning to reach out after the data is finalized by the FAA.
  - d. Stephen Fox asked about the numbers for flights using RNP versus RNAV from an arrival percentage perspective. Ken indicated that about 40% use RNP. He noted that the graph regarding RNAV is a center line, straight approach and that the graph represents all flights. Ken also pointed out that the 40% represented traffic over approximately a year, noting that the graph in the presentation identifies the uptick in adoption over time.



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- e. Alan Wright asked what the FAA feels is key in adoption. Ken felt the air traffic controller community has been key. He also indicated that more flight crews are using the library more extensively, leading to better adoption as crews take a deeper dive into the resources.

10. Leadership Update – Aaron turned the meeting over to Alan Wright as the new Chair so he could address members. Alan focused on three specific areas:
  - a. Alan emphasized that he has an open-door policy and encourages members to reach out to him.
  - b. Alan acknowledged the work of others on the Executive Committee and staff.
  - c. Alan reviewed the mission of both Massport and the MCAC, emphasizing the MCAC’s opportunity to have an impact for the communities.
11. New Business – No new business was raised.
12. Correspondence. There was no new correspondence discussed.
13. Adjournment roll call was unanimous for those in attendance, as noted in the attendance/voting spreadsheet that is included with the meeting minute package.