AGENDA FOR THE EXECUTIVE COMMITTEE TO BE HELD ON September 13, 2022, AT 9:30 AM

Location: Zoom

To access the meeting from an Internet-connected computer, tablet or smartphone, click on this link: https://us06web.zoom.us/i/81370736530?pwd=b3BQanJzOXFXT1lwK05RNWtvVEtLdz09&from=addon

Meeting Password: 700282. Follow the prompts on your screen to enable your video and audio. Your mic will be muted. To access the meeting by phone, dial: +1 646 558 8656. Enter the meeting ID: 813 7073 6530 followed by #.

AGENDA

- 1. Attendance Roll Call
- 2. Approval of Minutes of August 9, 2022
- 3. Treasurer's Update
- 4. Leadership Update
 - a. Triennial audit policy recommendations and vote
 - b. Review Executive Assistant job description
- 5. Massport Update
- 6. New Business reserved for matters the Chair did not reasonably anticipate at the time of posting
- 7. Correspondence
- 8. Public Comment (subject to time constraints)
 - a. Due to the virtual and remote nature of this meeting public comment will be strictly limited to 2 minutes for each participant at the discretion of the Chair. Those in attendance wishing to speak may indicate their desire to be heard following the procedure outlined by MCAC (Massport Community Advisory Committee) staff and the Chair will acknowledge each speaker in turn. Members of the public wishing to comment today are also welcome to send written comments at any time to the Executive Director. Please note that this is not a public hearing, and while questions may be asked at today's meeting or sent to the Executive Director, the Committee will not be responding during this public comment period. Thank you in advance for your patience as we navigate this new virtual system.
- 9. Adjournment

I certify on this date, Notice was Posted as "MCAC Executive Committee Meeting" at www.massportcac.org and emailed to regs@sec.state.ma.us, Melissa.Andrade@state.ma.us

Aaron Toffler, Executive Director

Date Posted on Website: September 8, 2022, at 11:30 AM