



MASSACHUSETTS PORT AUTHORITY COMMUNITY ADVISORY COMMITTEE

EXECUTIVE COMMITTEE

AUGUST 11TH, 2020 AT 10:30PM

Virtual Meeting Hosted – Zoom by RingCentral

Meeting Minutes

Present: Dave Carlon, Jerry Falbo, Thomas Dougherty, Maura Zlody, Peter Navarra, Wig Zamore, Roseanne Bongiovanni
In Attendance: Jennifer Dopazo Gilbert, Counsel; Matthew Romero, Executive Director; Stephanie Ackley, Administrative Assistant; Anthony Gallagher, Massport
Absent: None

Welcome to the Virtual Meeting

The meeting commenced at 10:34AM, and attendance was taken by roll call. The Chair welcomed all guests to the meeting.

Approval of Minutes of July 14th, 2020

A motion was made by Mr. Navarra to approve the minutes from the July 14th, 2020 Executive Committee Meeting. It was seconded by Mr. Dougherty and approved unanimously by roll call vote.

Executive Director's Report

Mr. Romero updated the Committee on the Tri-Annual Audit, which will be conducted this year for the first time. Staff has worked hard to prepare for this audit, which will take place at the end of this fiscal year. Mr. Carlon added that the overhead that the Committee has assumed has become cumbersome, and he understands the audit will be time consuming from an administrative perspective. He suggested to find ways to free up the burden from staff.

Mr. Romero discussed the October Annual Meeting and reminded members that this would be our annual meeting with an election for our Executive Committee Members. John Hansman will be providing his analysis for the RNAV study. Mr. Carlon suggested that we are good to go, but that the South Shore elected officials have been hard to reach, but he will continue to try and reach them. The FAA Regional Administrator will also be adding presentation to the October meeting. Mr. Carlon suggested that the Committee consider having two meetings, given the volume of content for these meetings. Mr. Romero added that given the virtual abilities we now use, we should achieve quorum much easier. Mr. Zamore suggested having the presentations in the first meeting, and the votes held in the second meeting. The members discussed options for these meetings, including possibly recording the meeting.

Mr. Romero noted that he has connected with the appointing office for the Town of Swampscott to fill the MCAC's vacancy and review the expectations for the Committee. He expects that Swampscott will have a decision in the next few weeks. Mr. Carlon added that once we fill that position, it will close the loop on the communities affected by the Runway 22 Arrivals, and that the timing of this position being filled works out well. Mr. Navarra asked if the Collins Center is doing any work at the current time, and Mr. Romero explained that they have come to a full stop. If the economy bounces back by Q3 of this fiscal year, and the operations resumed normal business, the Committee will revisit. Mr. Navarra suggested having a timeline for this, and Mr. Carlon suggested establishing a contingency plan if the economic outlook did not improve.

Treasurer's Update

Mr. Dougherty updated the Committee on the FY20 Year-End Report, and that we are working with AAFCPA to close out FY20. They have some follow up clarification questions from us to respond to before we are ready to begin the full closeout. He also discussed the Motion to Transfer Funds to Office Supplies. He made a motion to transfer \$150.00 from Office Rent to Office Supplies. The motion was seconded by Mr. Navarra and was approved unanimously by roll call vote. He discussed the Delegation of Authority to Transfer Funds, making some amendments to the text that had been provided to Executive Committee members. He made an omnibus motion to approve the following motions:
To approve individual purchases totaling \$500 or less (e.g. office supplies and equipment) with follow on prompt written notification to the Treasurer; To transfer between existing line items up to 25% of the approved budgeted amount or \$1,000, whichever is less by means of a written request stating the purpose for the action provided to the Treasurer with the then approval of the Treasurer; To create a new line item, and related transfers to fund new line item(s) up to \$1,000 by



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means of a written request stating the purpose for the action provided to the Treasurer with the then approval of the Treasurer. Members discussed these changes, and how it would affect workflow.

Mr. Navarra seconded the motion, and the motions passed unanimously by roll call vote.

Mr. Dougherty then explained the Capitalization Policy and made a motion to approve this policy. The motion was seconded by Mr. Navarra and passed unanimously by roll call vote.

FY21 Goals and Objectives

Mr. Carlon updated the Committee on the Goals and Objectives. He explained that he has had a call with Counsel and Bernie Lynch to review process, and that he will also meeting with the other Chair's later this week. He hopes to have this ready prior to the October General Meeting. Mr. Romero identified the goals at a high level: Member Community Engagement and Support, Advocacy, Noise Mitigation, Environmental Health Impacts, and Administrative Business.

COVID-19 Temporary Committee

Mr. Carlon provided his thoughts on the COVID-19 Temporary Committee and has decided that he is not supportive of adding an additional committee. He believes that we should hold Massport accountable, and they have been transparent through their Board meetings and press. Mr. Navarra had explained what his initial thoughts were with this committee, and that it is important to know what Massport is doing with regards to advocacy and enforcement of masks, identification, etc. He has a similar perspective with Mr. Carlon and believes that it could be added as an item for the Environmental Health Subcommittee. Ms. Bongiovanni added that Massport has impacted line of sight communities which has made them more vulnerable, especially regarding COVID-19. She had hoped that Massport could offer support or mitigation to help the most impacted communities. Mr. Carlon added that we will continue to communicate what we hear from Massport and ask members if they have specific requests during this time. We will continue to hold Massport accountable.

Environment and Health Subcommittee

Mr. Romero provided an update regarding the Environment and Health Subcommittee. The plan is to reconstitute the committee, put together a specific charge for the committee, and begin bringing in a featured expert to each meeting – someone who can hopefully provide a draw for other members to help them learn about the science that exists or is being conducted in the Boston area. Mr. Zamore added that he would like to have staff review airport impacts videos, he would like someone to present the outcome of the systematic review from WHO Europe, and that we tend to focus on noise annoyance but it is not the most serious health impacts. He also added that the HST faculty (Harvard's Teaching Hospitals and MIT) brings a lot of expertise. Mr. Romero added that he has reached out to Kevin Lane to see if he would still be interested in presenting at a virtual meeting.

Report on Impacts of Aviation Emissions on Near-Airport Residential Air Quality

Mr. Zamore presented a report on Impacts of Aviation Emissions on Near-Airport Residential Air Quality. He provided a publication from Environmental Science and Technology, specifically a paper by Nalakshi Hudda and John Durant wrote regarding Indoor and Outdoor Ultra-fine Particle Concentration connected with a home in Winthrop Massachusetts. He highlighted a number of the exhibits from the paper, such as indoor and outdoor particle counts for this Winthrop home, and comparing outdoor versus indoor particle count at this home. He explained that pathogenic diseases and chronic diseases progress more quickly in the presence of ultra-fine particle concentrations, particularly in neighborhoods impacted by aviation and highway emissions. Mr. Carlon thanked Mr. Zamore for his presentation.

Sound Insulation Update

Mr. Romero updated the Committee on the response from the FAA. Massport will propose a program, and the FAA will review it. This is a very slight modification, and it might not actually benefit a lot of homes. The FAA was clear that they will not make additional modifications on their own. He has updated local elected officials. Mr. Gallagher added that Massport Noise Abatement office is working on how this will work and is happy to bring Mr. Iacovino to present some feedback at the next meeting. Mr. Carlon added that the FAA has offered a change to expand the footprint, and now Massport is on the hook to create a program for those who find themselves in this expanded space. It does not address our original objective. Given that this is a specific issue to Massport CAC communities, the logical next step is to leverage the congressional delegation and put forward an amendment to the law. It is our best interest to find a way to score it ourselves. Our Executive Director should reach out to Congressman Lynch and Congresswomen Clark and have them work with us. Mr. Gallagher added that Massport is aligned with us in this matter and will be happy to provide any possible resources from staff.



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Update from Massport

RNAV Study

Mr. Gallagher updated the Committee regarding the RNAV Study. John Hansman has been accommodating, but there is still more work to do. There is a call next week to discuss with specific committee members. Massport provided the presentation from John Hansman that would have been presented at our March 2020 Meeting. Mr. Romero added that the FAA will meet the deadline on the 33L Departures feasibility assessment they offered to conduct. Mr. Carlon discussed a follow up meeting with Mr. Leo to review each procedure on the departure and arrivals paths. Mr. Romero added that he expects the FAA to provide an informational video presentation for the 15R SIDs and will provide it to members once it is available.

9/27 Runway Rehabilitation

Mr. Gallagher explained that the work on Runway 9/27 has been completed, with only minor punch list items remaining, which might cause additional temporary closures in the future. This work started May 26th for repaving and upgrades. New LED signage, over 100 tons of asphalt, and additional safety work was included in this.

COVID-19 Update

Mr. Gallagher explained the Governor expanded travel orders as of the 1st of August. As part of this travel order, anyone entering the terminals is required to complete a traveler form. There is masked personnel distributing these forms, answering questions, etc. There is signage in the terminals to explain these regulations. Part of the new travel order, these travelers are required to self-quarantine for 14 days or produce a negative test. Mr. Navarra asked if Massport is reviewing this documentation for negative tests, or if there is a third party that reviews this information. Mr. Gallagher explained that they just collect the form, and that it is sent to the third party.

New Business

Letter from the FAA: Response to the 4L EA Request

Mr. Dougherty explained that this letter arrived August 7th, 2020. In the letter, the FAA explained that they will proceed as planned with the 4L Environmental Assessment. He thanked the MCAC for his support. They did amend the notice provisions so that the draft EA will come prior to the virtual meetings. There will be no in-person meetings at all. They expanded the comment period from 30 days to 60 days. He will report this to the Milton Select board, along with Boston City Councilor Andrea Campbell. There are pending information requests to the FAA as well.

He also appreciates the meeting that he had with John Hansman regarding the 4R.

Correspondence

Email from Cindy Christiansen

Ms. Zlody mentioned an email regarding a GAO working on community impacts. Mr. Romero will discuss with Ms. Zlody.

Public Comment

None

Adjournment

A motion to adjourn was made by Mr. Falbo, seconded by Mr. Navarra and approved unanimously by roll call vote. The meeting was adjourned.

Documents Associated with this Meeting:

Agenda

Draft Minutes from 7-14-2020 Executive Committee Meeting

Executive Committee Packet