



MASSACHUSETTS PORT AUTHORITY COMMUNITY ADVISORY COMMITTEE

EXECUTIVE COMMITTEE

JULY 14TH, 2020 AT 10:30PM

Virtual Meeting Hosted – Zoom by RingCentral

Meeting Minutes

Present: Dave Carlon, Jerry Falbo, Thomas Dougherty, Maura Zlody, Peter Navarra, Wig Zamore

In Attendance: Jennifer Dopazo Gilbert, Counsel; Matthew Romero, Executive Director; Stephanie Ackley, Administrative Assistant; Anthony Gallagher, Massport

Absent: Roseann Bongiovanni

Welcome to the Virtual Meeting

The meeting was called to order by the Chair. An official roll call for attendance was taken.

Approval of Minutes of June 9th, 2020

A motion was made by Mr. Navarra to approve the minutes from the June 9th, 2020 Executive Committee Meeting. It was seconded by Mr. Zamore and approved unanimously by rollcall vote.

Executive Director's Report

Mr. Romero provided the Committee with an update on the Meeting Schedule, and that the Committee plans to continue all scheduled meetings but in a remote setting until further notice due to the ongoing COVID-19 pandemic. Staff has been in touch with the State Transportation Building to understand their protocol and book any meetings well in advance. Mr. Romero also explained that there are typically no Executive Committee meetings held in August but is open to the idea if any members feel it necessary. The Annual Meeting will be held in October, and our elections will be held at this meeting. He discussed the Goals and Objectives for FY21. He has attended the UC Davis ANE Symposium, and he has now been invited to join their program committee for the upcoming year. He also invites the Executive Committee to submit topics or suggestions for the symposium. Mr. Carlon added that these Goals and Objectives need to be robust and suggests that it will need a lot of work to develop, and that he will be calling on the Executive Committee and members for their suggestions. Regarding the Annual Report, Mr. Romero has been working on a draft he hopes to provide to the Executive Committee soon. This draft includes the history of the CAC to date, the accomplishments, impacts from COVID-19, and looking forward. The Collins Center has paused work on their work but will continue once they are able to. Using the potential for virtual meetings, Staff from BU School of Public Health may be available to run some education sessions for the Committee. We may also be able to tap local resources regarding the local air quality studies being done as well. The Committee may also consider the possibility of an ad-hoc committee for COVID-19. Mr. Zamore suggests that we are cognizant of personal opinions compared to an actual systematic review. Mr. Falbo and Ms. Zlody joined the meeting.

Treasurer's Update

Mr. Dougherty explained that our fiscal year 2020 Revenues and Expenses met the budget. He explained the spreadsheet that was presented. He added that we have been in contact with the Collins Center regarding their payment. The check has not yet been cashed, but staff has been in contact with them to process this. Mr. Navarra asked how we ensure the check gets allocated to FY20's Budget, and Ms. Ackley explained that this money will be allocated to the FY20 Budget within our reconciliation. Additionally, the Massport funding has been deposited to our account for the start of FY21. This year will be the first time that AAFCPA will be engaging an audit of our FY21 expenses. Mr. Carlon suggested that since we are still dealing with the COVID-19 situation, we may want to consider pausing our rent for office space. Mr. Romero explained the current rent situation, pro-rated amounts allowed because of the pandemic, and the ability to pause the rent. Mr. Navarra asked if we have been paying rent since March, and Mr. Romero explained how they billed the Committee since March. Mr. Zamore added that the location is worth keeping. Mr. Carlon suggested that the Committee pauses the rent temporarily, and possibly lean on Massport's facilities. Mr. Navarra made a motion to authorize our Executive Director to pause CIC membership for up to six months, the motion was seconded by Ms. Zlody, and the motion passed unanimously.



MASSACHUSETTS PORT AUTHORITY COMMUNITY ADVISORY COMMITTEE

Massport CAC Counsel – Legal Agreement

Mr. Romero explained that Counsel has submitted a new rate for the FY21. Counsel explained that she has been with the Committee for 4 years, starting in 2016. She proposed increasing her hourly rate starting July 1st, 2020. Mr. Carlon thanked Counsel. Mr. Navarra asked for further explanation in the cost, given the cost reductions seen in our overall budget, and Mr. Romero explained how it would break down, not exceeding any of the current budgeted amounts. Mr. Carlon added that this is a discount from the average going rate, he does not see a better solution, and is inclined to accept the proposal. A motion to accept the fee agreement as it was presented was made by Mr. Zamore, seconded by Mr. Navarra, and the motion passed unanimously. Mr. Carlon thanked Counsel for her support and looks forward to continue working with her.

4L Environmental Assessment

Mr. Romero explained that we have asked the FAA to reconsider our original request to delay the 4L Environmental Assessment, and asked to provide both the draft Environmental Assessment and any tools, videos, etc. no less than 30 days prior to the public comment period. We have also asked to extend the public comment from 30 days to 90 days. There will be some requests for information and recommendations to the FAA directly from the effected neighborhoods and communities, and we have requested that the FAA give due consideration and respond accordingly. We have also asked for Massport's support in making the materials available in advance as well as extending the comment period. Massport indicated that they would be likely to support those suggestions. Mr. Dougherty added that he has been working with Milton's Select Board and Boston City Council Members. He will be writing a letter of behalf of these communities, reiterating that the Environmental Assessment should be deferred to January 1, 2021, or when air traffic resumes to comparable numbers prior to COVID-19. He will also be looking for the materials to be provided 30 days in advance of an Environmental Assessment Draft, that the comment period should be extended to 90 days, and they will be submitting requests for information regarding flight track data, noise contract data which will be supplied to an independent consultant. He also wants the FAA to reconsider whether the virtual meetings are an appropriate substitute. He referenced the South-Florida Metroplex workshops, and that there were under 60 residents that were part of these workshops. He also pointed out that with libraries closed, if there is no access to internet, residents will have no way to participate in these workshops. He thanked MCAC and Massport and hopes that his separate letter will lay out the parallel thoughts. Mr. Carlon added that if our advocacy is not being heard, we can always consider reaching out to local elected officials for additional support. Mr. Dougherty added that unless the FAA makes an arbitrary and capricious determination their Finding of No Significant Impact (FONSI) would be sustained. The data requests they have made independent of the MCAC will review this and determine whether that data is aligning. Mr. Navarra asked about the Florida Workshops, and was curious if there were a previous in-person meeting for comparative numbers and suggested that it may not have been broadcasted enough or circulated in the most appropriate manner. Mr. Navarra made a motion for the Executive Director to communicate to the FAA the follow up requests as described by the Executive Director, seconded by Mr. Dougherty, and was passed unanimously.

Sound Insulation Update

Mr. Romero provided the Committee with an update regarding the progress on the Sound Insulation. We have had follow up with Massport to identify any response from the FAA. In March, Administrator Dickson had active discussion on reinsulating certain homes within the sound insulation program. We want to make sure this doesn't fall through the cracks. Mr. Gallagher added that Massport is aligned on this. Mr. Carlon suggested that given the support we received from Congresswoman Clark and Mr. Blackman, Mr. Romero should reach out to Mr. Blackman and have discussion on how we can carry this forward as a Committee.

Update from Massport

RNAV Study

Mr. Gallagher provided an update on the RNAV Study. He suggested that there be a meeting with Mr. Dougherty, Mr. Hansman, Mr. Leo to review MIT's analysis of Runway 4R. He will be in touch with Mr. Romero to get this scheduled.

Fly Quiet Report

The publication of the Fly Quiet Report is in Massport's IT services publishing queue.

9/27 Runway Rehabilitation

The project is scheduled to finish on time and should wrap up by mid-August if the weather cooperates.

Mr. Navarra asked for insight as to what Massport is doing in regard to COVID-19. He has not seen anything dispersed as to



MASSACHUSETTS PORT AUTHORITY COMMUNITY ADVISORY COMMITTEE

new protocol. He has noticed that on social media platforms, there are many people complaining that there are no mask regulations being followed, and pictures have been posted to support these claims. Mr. Gallagher replied that if you are seeing that is not being followed, that is an obvious problem. He will reach out to the social media team, as well as asking facility management how they are dealing with this as well. Mr. Carlon asked what the jurisdiction of Massport, are the terminals under FAA's jurisdiction, and who is responsible for the oversight. Mr. Gallagher explained that he will run this discussion by the Head of Corporate Security, Mr. Hank Shaw. Mr. Navarra has been asking for what Massport's procedures are based on the guidance they have been given. Mr. Carlon asked for this response in writing, so that members and communities can have this information.

Annual Performance Review for Executive Director Update

New Business

Mr. Navarra brought up a question to Mr. Carlon regarding the Executive Director's Performance Review. He is aware that Mr. Romero's performance review has been completed, asked when the Executive Committee should expect to see any materials or conversation around when the Executive Committee will follow up on this. Mr. Carlon explained that they are in the process of creating a packet of information for that meeting and should expect those materials before that meeting. He added that this would be a confidential document, and it would be retained within the HR File. Mr. Navarra asked for clarity that this review was supposed to happen in October of 2019, and Mr. Carlon added that No, there was no specific date as to when this should happen.

Correspondence

None

Public Comment

Cindy Christiansen, 59 Colmore Street, Milton – She wanted to comment on the 31 participants in the Florida workshop. She believes that this is 31 registered participants, and she encourages the Committee to be careful. She works with the activists in South Florida and is aware that many people watched the workshops through social media (Facebook and YouTube). She asked that the Committee not be fooled by the number 31. Many of the people that she works with did not want to provide their names or contact information to the FAA. That is one thing that doing the meetings in person allows people to do, to stay anonymous. She suggested another correction - Tom Dougherty was talking about the FAA meeting that was a Regional, not 27,000 residents of Milton meeting with the FAA, and so it is extremely important to get your denominator right, she believed he was wrong about that number. Also, she believed that she was the person that Tom is talking about when he mentioned the commenter said there has been no Environmental Assessment that found significant impact. This is actually a quote from the FAA, they said there has been none, and you can hear them saying that in one of the recorded Florida Workshops. Also she wanted to report that she is part of a small group of people with technical expertise that has been working together on the noise metric report to Congress. She has people, and Wig knows some of them, that are experts on the Health and Noise Metric Literature, as she is.

Adjournment

A motion to adjourn was made by Mr. Navarra, seconded by Mr. Zamore, and approved unanimously by roll call vote. The meeting was adjourned.

Documents Associated with this Meeting:

Agenda

Draft Minutes from 6-9-2020 Executive Committee Meeting

FY20 Year-End Budget Notes v2