



MASSACHUSETTS PORT AUTHORITY COMMUNITY ADVISORY COMMITTEE

EXECUTIVE COMMITTEE

OCTOBER 8, 2019 AT 10:30 AM

State Transportation Board Room – Conference Room #1 | 10 Park Plaza, Boston, MA 02116

Meeting Minutes

Present: Dave Carlon, Jerry Falbo, Myron Kassaraba, Wig Zamore

Absent: Maura Zlody, Peter Navarra

Others Present: Jennifer Dopazo Gilbert, Counsel; Matthew A. Romero, Executive Director; Stephanie Ackley, Administrative Assistant; Anthony Gallagher, Massport; Tom Dougherty, MCAC Milton Representative

Welcome to the State Transportation Building

Approval of Minutes of September 10, 2019

The meeting minutes were discussed. Mr. Kassaraba proposed a small revision to the Treasurer's update and Mr. Kassaraba made a motion to approve the minutes. Mr. Falbo seconded the motion, and it was passed unanimously.

Executive Director's Report

Future meeting schedule

Mr. Romero discussed the future meeting schedule, and that DCAMM has not yet switched to new management therefore we are unable to book any conference rooms. While this continues, staff will continue to look for meeting space. Mr. Romero reminded the Committee that the November Executive Committee meeting will be held at City Hall.

Future Conferences

Transportation Research Board Annual Conference – January 2020

UC Davis ANE Symposium – March 2020

Mr. Romero provided the Treasurer and Chair with a breakdown of cost for future conferences that he would plan on attending, should the Committee approve. He asked members if they are aware of any additional meetings to participate at, that he would review. Mr. Zamore pointed out that it is important that we understand how we are integrating with science and population endpoints, and if these conferences are relevant to this aspect, or if there are others we should look into. Mr. Carlon discussed how the UC Davis is a major conference to attend, with policy makers, and many important figures. Mr. Zamore suggested ISEE as an appropriate conference to participate in, and that the leverage is in health endpoints. Mr. Romero mentioned that air pollution and impacts were a topic of discussion at the UC Davis Conference.

Mr. Carlon suggested that the Environmental Health Subcommittee should review and propose options.

Mr. Kassaraba suggested looking at agendas for the conferences, and Mr. Romero agreed to send this information to Mr. Zamore. A motion was made to approve the Executive Directors participation in the conferences, and it was approved unanimously.

Office space update

Mr. Romero discussed the proposals for Workbar and CIC (Cambridge Innovation Center), two co-working spaces, and recommended CIC. He discussed the benefits with their space. Mr. Kassaraba says it's a great option, as he has had experience working there. Mr. Zamore mentioned that it is a great location. Mr. Kassaraba made a motion to approve the proposal, Mr. Zamore seconded, and the motion was approved unanimously.

Proposed Transit Reimbursement Policy

Mr. Romero discussed the draft Transit Reimbursement Policy. Counsel has reviewed the draft, and coordinated with staff. The goal of this policy is to increase attendance and promote public transit. Mr. Carlon asked about eligibility and wanted to advocate that any member that attends any MCAC meetings including subcommittee meetings can be reimbursed. Mr. Romero asked about officer meetings, and the Committee agreed that those expenses should be reimbursed.

Subcommittee Update

Mr. Romero spoke regarding the Aviation Subcommittee, and that they have met, provided feedback on the Fly Quiet Report Final Draft, and that he has provided this feedback to Massport. Mr. Carlon added that there shouldn't be any new material in the next iteration, and that it will correct typos and color changes in the latest revision. He added that The Fly Quiet Report is a report, not a



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study, and will continue to grow with new datapoints. He wants to consider providing this report to elected officials. Mr. Kassaraba suggested that we put a process in place by which feedback is received, and if feedback is from elected officials it would go to the Executive Director, and constituents' feedback should be to their local CAC Representative, to provide proper channels. Mr. Zamore had questions regarding frequency of reporting, and possible reviews. Mr. Romero explained that this would be a quarterly report, and the Committee would also have a 1-year point review. Mr. Gallagher agrees regarding timing of reports and reviews, and that MassPort wants to get it published, and asked if when discussing publishing, whether the cover letter would be a product of Massport or the CAC. The Committee agrees that joint ownership would be best for this letter. Mr. Gallagher expressed his concern regarding the report being delayed further due to small tweaks and changes.

Mr. Romero discussed the WGBH articles on pollution and asked Mr. Zamore about area experts. Mr. Zamore briefly discussed the research he started, and that John Durant is unparalleled in his field. John Levy would also be an additional expert, and mentioned that Boston University has the most people working on these topics. Scott Hersey is also another great expert according to Mr. Zamore. Mr. Carlon mentioned that this is another example of news content. Mr. Kassaraba pointed out that if the CAC is going to introduce this topic, it is incumbent on the CAC to scope this for people. When you read this material, the layman may have no basis to decide if the topics are relevant to them. People are drawing their own conclusions because it is not well scoped. Ultrafine particles (UFPs) are bad, we know that, but what we don't know is what percentage of the UFP is from cars or otherwise. Mr. Zamore pointed out the gap is in the way journalists cover the story. Logan is a massive influence, but it can vary with wind and weather. With regard to pollution at Logan and over the airfield, it does not matter what runway is being used, just the wind direction. Mr. Carlon pointed out the study with MIT/BU that Jim Hileman from FAA had discussed at a roundtable, and Mr. Romero has reached out to Colleen D'Alessandro and confirms that there will be a statement and a brief overview of what she knows at the CAC Annual Meeting later this week.

FY20 MCAC Goals and Priorities

Mr. Carlon discussed the goals for FY20, and Mr. Romero reviewed the draft items. Mr. Carlon added that this would be presented to the CAC and would then be a public facing document. Mr. Kassaraba suggested an edit 'consider adding committees' and pointed out that issues we get hit with aren't ours, so we need to work more closely with the state agencies responsible.

MPA Annual Current Expense Expenditure Budgets Review Update

Mr. Romero discussed the Annual Current Expense Expenditure Budgets Review Update and circulated the draft after our last meeting. He had secured a meeting with the Collins Center team, and asked questions about approach and process. They came back with revisions, and we have now a final proposal. He reminded members that this is a provision of our Enabling Act and hopes the results will set a framework for the annual review moving forward. Mr. Carlon added that he is happy with this. Mr. Kassaraba thinks they make a great fit. Mr. Romero shared that Counsel will review the contract, and if the body so votes, they can move forward, and update status to MCAC. A motion was made to accept the proposal as drafted and to authorize the Treasurer to execute the contract upon Counsel's review. Mr. Falbo seconded, and the motion was agreed upon unanimously.

Treasurer's Update

Motion to Re-allocate Funds in the FY20 Budget

Mr. Kassaraba discussed the budget, and says that we are nicely up and running. He also made a motion to move funds from travel and transportation to a new line item "Conference Registration". Mr. Zamore seconded, and the motion was agreed upon unanimously.

FY20 Budget Correction

Mr. Romero discussed the Conferences line item as an addition to the budget. The Committee agreed it's a clerical fix and doesn't need a vote.

To conclude the Treasurers update, the Chairman thanked Mr. Kassaraba for his service over the past few years.

Update from Massport

RNAV Study Update

Mr. Gallagher explained that there should be an update on the RNAV study information requested by Representative Hecht soon. Mr. Kassaraba added that Medford and Somerville had meetings, Belmont and Cambridge have meetings scheduled, and that the 33L Working Group hopes to meet by end of year.

Logan ESPR Update

Mr. Gallagher discussed the Logan ESPR, and that there has been an extension for the comment period, and will close on November 18th, 2019. There will also be a review session on October 29th, at 6:00pm, at the Logan Rental Center.



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Noise Insulation Update – Massport CAC Counsel

Counsel discussed the new document, and that they (MassPort) are able to fund, but need FAA approval. She suggested to have the Committee review, and have questions prepared for the FAA prior to their arrival. She added that if you can get congressional delegation support, it can be done. Mr. Kassaraba pointed out that we need a map of the areas that have had mitigation, and then ask to scope it, fix the old mitigation, add new mitigation for some groups of people, and set realistic expectations for how far mitigation can extend. Mr. Carlon needs a communication plan on this and will work with Mr. Romero to develop it.

Cape Air Seaplane Discussion

None

Discussion of the process and procedure to conduct the performance evaluation for the Executive Director

Mr. Romero got a form from MPA, but it's not very useable, so he will use previous examples from sister agencies and provide a list for the Executive Committee to review. Mr. Carlon added that there is an additional process, the executive session, and will seek Counsel's guidance on how to execute this.

New Business

None

Correspondence

None

Public Comment

None

Adjournment

Mr. Falbo made a motion to adjourn, Mr. Kassaraba seconded the motion, and the motion passed unanimously. The meeting adjourned at 12:37pm.

Documents Associated with this EC meeting:

Agenda

Draft Minutes 09-10-2019 EC Meeting

Co-Working Space Proposals

Parking and Transit Reimbursement Policy Draft

Parking and Transit Reimbursement Form Draft

Collins Center Proposal

Budget Transfer/Adjustment Motions

Counsel's Email RE: Noise Mitigation

Anderson/Kreiger Letter RE: Use of Airport Revenue for Noise Mitigation