

# Massport CAC Meeting

January 14<sup>th</sup>, 2021







# Agenda

1. Attendance Roll Call [5 minutes]
2. Welcome & Introduction
  - a. New Member – Katharine Dagle, Bedford
  - b. New Member – Paul Morano, Worcester
3. Attorney General’s Division of Open Government Guidelines – Jennifer Gilbert
4. Vote to approve Minutes of September 30<sup>th</sup>, 2020 RNAV Meeting [5 minutes]
5. Vote to approve Minutes of November 4<sup>th</sup>, 2020 Annual Meeting [5 minutes]
6. MCAC Massport Board Member Update – John Nucci [5 minutes]
7. Chairman Update [10 minutes]
  - a. COVID-19 Expense Budget Reduction Request
  - b. FY22 Goals and Objectives Initiative
8. Treasurer Report [15 minutes]
  - a. FY21 MCAC Budget Update and Projections [5 min]
  - b. Vote to approve expense budget reduction [10 min]
9. MPA Airport Noise Residential Soundproofing Analysis - Discussion and possible vote [10 min]
10. MPA Advocacy for Increased Dispersion of Flights, Reduction in Nocturnal Hours of Operation, and Noise Based Landing Fee Incentive – Discussion and possible vote [10 min]
11. Update from FAA [40 minutes]
  - a. FAA Welcome and Introduction – Colleen D’Alessandro (5 minutes)
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  - b. COVID-19 Update
13. Subcommittee Updates [5 minutes]
  - a. Search Committee Update
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16. Public Comment [10 minutes]
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## COVID-19 Expense Budget Reduction Request



### Statement from Massachusetts Port Authority

First and foremost, the Massachusetts Port Authority would like to thank the Massport Community Advisory Committee for their continued hard work and collaboration. The countless hours of work that have gone into the RNAV Study, both Block 1 and Block 2, and the Fly Quiet Program are great examples of collaboration and meaningful work that will make a difference to communities impacted by Logan overflights. Massport recognizes you are all volunteers advocating for your communities and, collectively, working on behalf of the Commonwealth.

By now you all know the situation we find ourselves in at Massport. The COVID-19 pandemic has had significant impacts across all our lines of business, but none more drastic than aviation with flight activity at Logan Airport down about 50% and passengers levels down by over 70%.

As you have heard from Board Member Nucci and may have read in the press, Massport will embark on a difficult but necessary staff reduction strategy. This was not an easy decision for us to reach. Facing an over \$400 million budget gap over the next several years, Massport has already implemented drastic cuts in our operating budget and capital programs. There is industry consensus that full recovery is four to five years away. As we work to control costs and identify new sources of revenue, we will continue to evaluate our operational and financial condition on an ongoing basis and keep the MCAC informed.

Similarly, given this unprecedented and uncertain period, our hope is that the MCAC will join us in our cost reduction efforts. We look forward to working with the executive committee and the membership on a budget of \$220,000 for FY21; that is responsible and still allows for the important work of the MCAC to be undertaken. We thank you for your support and collaborative spirit during these difficult times.



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# Chair Update

- COVID-19 Expense Budget Reduction Request by MPA
- Massport Budget Analysis of Aviation Revenue and Marketing Incentive Fees Restarted
- Massport CAC FY 2022 Goals and Objectives Initiative



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# Treasurer Report

## FY21 Year-to-Date Spending and Projections

- a) Q2 Spending totaled \$55 Thousand
- b) Q3 Deposit in the amount of \$20 Thousand from Massport was Received
- c) Current Bank Balance is \$59,564.25 as of January 5<sup>th</sup>, 2021
- d) Administrative Services has been over-budget by \$2,860 due to additional coverage in the transition and absence of the Executive Director
- e) Accounting, Payroll a& Admin Services was over-budget by \$4,711.69 due to additional cost for Quarterly Review by AAFCPA
- f) Legal has been over-budget by \$5,320 due to additional hours needed for work associated with Community Paradigm Associates (Executive Director Search and FY21 Goals)
- g) A MA Health Connector Credit due of \$1951.21 will be applied to Miscellaneous upon receipt
- h) There was a surplus in the FY21 Q2 Budget which totaled \$14,544.90 which breaks out as follows:
  - i) Executive Director Salary \$24,057.69
  - ii) Fringe Benefits \$6,508.59
  - iii) Withholdings \$6,374.24
  - iv) Materials & Supplies \$1,287.99
    - (1) Cancelling membership for Office Rent at CIC Cambridge provided \$1,035 surplus
  - v) Insurance \$25.22
- i) Most other line items are in line with the budget or under budget



# Treasurer Report

## Temporary Expense Reduction Update

In an effort to comply with the request made on December 8<sup>th</sup>, 2020 to the MCAC Executive Committee by Massport, the MCAC intends to implement a reduced budget for the remainder of FY21.

- a) FY21 Statutory Budget was originally \$400,000
  - a. The MCAC voted and approved a reduced operating budget of \$362,470.83 in light of COVID-19
- b) FY21 Reduced Budget will be \$220,000
  - a. \$142,470.83 less than the Approved FY21 Budget
  - b. \$180,000 less than the Statutory Budget
- c) The Reduced Budget assumes the following:
  - a. Postponement of Executive Director Hiring in FY21
  - b. Collins Center will Complete the MPA Budget Review
  - c. MCAC will Complete the Goal Setting Consulting with Paradigm Associates
- d) Total spending for FY21 to date is \$140,133
  - a. Q1 Spending \$85,046
  - b. Q2 Spending \$55,087
- e) The Revised Budget leaves \$79,867 for Q3 and Q4
  - a. Q3 Revised Projection \$36,517
  - b. Q4 Revised Projection \$43,348





# Treasurer Report

## Budget Reduction Motion

In response to the request from Massport's Chief Executive Officer to the MCAC to support the MPA budget reduction initiatives resulting from the COVID19 pandemic and to reduce the MCAC budget for the current Fiscal Year 2021 (ending on June 30, 2021) the MCAC hereby agrees not to exceed the Treasurer's current recommended remaining budget and expenditures for FY21 at a total of \$220,000. This reduction is for FY21 only and shall have no impact on future MCAC budgets.

Annotated to reflect that the motion to approve the budget reduction passed unanimously .



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# Massport Airport Noise Residential Soundproofing Analysis

To request the Massachusetts Port Authority to forthwith conduct an assessment of existing noise mitigation conditions and needs as well as replacement or improvement needs of all real properties (whether or not soundproofed) within the DNL65 contour and expanded eligible areas, including but not limited to those properties receiving sound treatment prior to 1994 in order to provide noise mitigation to reduce the sound levels and resultant injuries/damage from airplane noise emanating from operations at Boston Logan International Airport; and further, to request that Massport or its consultants, agents or contractors commit to implement the latest acoustical technology and materials in order to provide optimum noise mitigation for all eligible properties. A status report shall be provided to the MCAC within 60 days of this vote.

Annotated to reflect that the motion to approve soundproofing analysis as amended with the last sentence added, passed unanimously.



# Agenda Part 2

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  - a. Frank Iacovino, Noise Abatement Office Retirement
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13. Subcommittee Updates [5 minutes]
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14. New Business – reserved for matters the Chair did not reasonably anticipate at the time of posting
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16. Public Comment [10 minutes]
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Annotated to reflect that agenda item 10  
was continued to the next meeting.



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