



## MASSACHUSETTS PORT AUTHORITY COMMUNITY ADVISORY COMMITTEE

### EXECUTIVE COMMITTEE

SEPTEMBER 8TH, 2020 AT 10:30PM

Virtual Meeting Hosted – Zoom by RingCentral

### Meeting Minutes

Present: Dave Carlon, Jerry Falbo, Thomas Dougherty, Maura Zlody, Wig Zamore, Roseanne Bongiovanni

In Attendance: Jennifer Dopazo Gilbert, Counsel; Matthew Romero, Executive Director; Stephanie Ackley, Administrative Assistant; Anthony Gallagher, Massport; Frank Iacovino, Massport

MCAC Committee Members: Bill Deignan

Absent: Pete Navarra

### Welcome to the Virtual Meeting

The meeting commenced at 10:32 AM, and attendance was taken by roll call. The Chair welcomed all guests to the meeting. Members of the Committee agreed to amend the agenda to accommodate Mr. Deignan's schedule and discuss the RNAV Study at the top of the meeting.

### *RNAV Study*

Mr. Gallagher provided an update regarding the RNAV Study. Massport is aware of the response from the FAA. He understands that their answer was difficult to receive. He pointed out that Dr. Hansman and his team at MIT are reviewing the findings, and that Massport anticipates hearing a more comprehensive from Dr. Hansman toward the end of September of 2020. Mr. Deignan expressed that he is not so much interested in what Dr. Hansman has to say, but more along the lines of if anyone is talking directly to the FAA. This study was about the 33L, and the FAA has rejected everything that was proposed. He believes the FAA should now propose options that are workable. Mr. Gallagher explained that Massport is talking with Dr. Hansman and the FAA on this issue and understand that the MCAC is also communicating as well. Mr. Deignan wondered if the FAA needs to be pushed to come up with more options or if they need to be pushed politically. Mr. Romero explained that the MCAC is working to get Dr. Hansman's take on it as a first step, so that we can the push back on the FAA. He pointed out that in a pre-review, the FAA did evaluate and reject an option, then came back with a proposed alternative. Mr. Gallagher explained that since the FAA agreed to conduct this review prior to and outside of the standard DOT 41 process, it created an environment that is different from the traditional roadmap for resolution. At the time, Dr. Hansman's formal reaction to this is step on in terms of understanding what the next steps would be. Mr. Deignan would like to see a timeframe laid out so that this doesn't continue for another year. He encourages everyone involved to come up with new and realistic options. Mr. Falbo feels that political pressure helps get things done. Mr. Carlon added that the town of Hull was also included in the initial block assessment. They have been trying to outline the necessary steps to bring this study to a conclusion. He added that the committee would like to have an RNAV focused meeting with Dr. Hansman in September, to allow members to discuss how they would like us to move forward and how we can support them. He is disappointed in the insufficient responses and no offering of ideas or suggestions. Mr. Deignan agreed, and is frustrated that the FAA has rejected everything that has been suggested. He added that they need to think creatively, and he understands that this is not their normal operating procedure, but the FAA needs to change. Mr. Romero has spoken to Congresswoman Clark's Chief of Staff, and he was also in alignment that they are disappointed and do not find it acceptable that the FAA has rejected all options. He added that it is important to see what Dr. Hansman has to say before we take any next steps, so that we can understand the suggestions he has. The critical next step is to see what Dr. Hansman's suggestions are, and if things were appropriately rejected. Mr. Deignan explained that one of the difficult things about having the FAA come out and reject the proposed options is that the 33L communities are then asking for endorsement from leaders, but the FAA has already rejected them. This is a difficult thing to work around unless there is a strong endorsement by Dr. Hansman on some of these things. Mr. Gallagher explained that if there are alternatives, they would address the critiques from the FAA's response. This was also part of the risk taken by asking the FAA to review these things prior to the DOT41 Process. Mr. Carlon explained that the Massport CAC is fully supportive of the 33L communities and is willing to do whatever is in the committees' power to assist. Mr. Gallagher will keep the Committee updated on any news moving forward. Mr. Deignan thanked the Committee for moving this agenda items forward. Mr. Carlon explained that there are several proposals on the table regarding arrivals at Logan. He had a meeting with South Shore communities regarding the 15R SIDS and is waiting on the official letter of support from those communities. He added that the Runway 4R Arrivals have several ideas brought forth, and there has been an official request for information. Mr. Dougherty explained that they have requested flight path data to support the analysis of the flight tracks and received some of this



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information from Mr. Gallagher. Mr. Gallagher added that this is 2009 flight track data and is happy to provide it. Mr. Dougherty added that the estimated altitude of the planes needs to be considered. Mr. Zamore explained historically, aviation impacts are dealt with reactively, and that the present configurations drive the advocacy. No matter how much people have understood this from a science and engineering point of view, there has been no methodology that actually addresses the fact that when the flight paths are change, the people who are impacted tend not to be aware until after the change occurs. Longer term, the Committee should work with Massport on doing a better job of anticipating the reaction from any significant action that Massport takes with our participation.

### Approval of Minutes of August 11th, 2020

A motion was made by Ms. Bongiovanni to approve the minutes from the August 11th, 2020 Executive Committee Meeting. It was seconded by Mr. Falbo and approved unanimously by roll call vote.

### Executive Director's Report

#### *RNAV-Only General Meeting/October Annual Meeting Date and Agenda*

Mr. Romero provided an update on the RNAV Only General Meeting. Given the large presentation expected by Dr. Hansman that was set to be delivered in April but was postponed due to the pandemic, we anticipate he will present an updated version of this presentation. The meeting would need to be posted as a CAC meeting, but if quorum is lost, it is more important that the information is presented. This saves the time during a general meeting, since the topic is a lengthy one, and we would not want to rush follow up questions. It also gives members time to digest the materials. Staff will also be polling members for the October Annual meeting date, to be held on October 29<sup>th</sup>. Mr. Carlon added that the intent with the dedicated meeting on RNAV is to get the FAA to the table to explain their decisions. It has been a long time since there was a comprehensive review of the study and allow meaningful public comment. The members agreed that this is a good idea. Mr. Carlon added that this has been a lot of last-minute work for Ms. Ackley, but she has drafted the survey for members, which he has reviewed, and members will receive shortly. Additionally, he thanked Ms. Ackley for completing a bootstrap modification to our website a few weeks ago. He appreciates the ability and initiative that Ms. Ackley had in taking on that task.

Mr. Romero discussed that he has submitted his letter of resignation and plans to move on from the MCAC. He has indicated that he will stay onboard until some of the ongoing projects are pushed further down the road. He offered the Committee the ability to remain until October 16<sup>th</sup>. Mr. Carlon thanked Mr. Romero for his service, and appreciates the challenges faced as the first Executive Director. There were meaningful hurdles in getting the Committee up and running, and you did this extremely well. He understands the challenges we are facing in the Aviation space which do not allow certainty in one's career. Mr. Romero thanks the committee for all of their support over the years, and the ability to move this agency to a place that is a bit more established. Ms. Ackley added that it had been special for her to have a strong mentor and that Mr. Romero will be missed. Mr. Romero thanked Ms. Ackley.

### Treasurer's Update

#### *AAF CPA Letter of Engagement for Services*

Mr. Dougherty explained that AAF CPA completes a compilation statement each year in review. This year there is a \$7,000 expense for Quarterly Advisory Services, and with this year being an audit year, this is preparatory. He felt that the incremental increase was worth the expense in an audit year. Ms. Bongiovanni asked for further explanation in the difference in price. Mr. Dougherty explained that the Quarterly Review is going to cost \$1750 per quarter. Ms. Bongiovanni expressed concern with the pricing for such a small agency. Mr. Dougherty explained the disproportionality that effects our Committee, and that the modality behind these reviews exist as part of the process.

#### *Motion to Transfer Funds*

Mr. Dougherty presented the motions to transfer funds. Mr. Carlon explained that one of the administrative goals is to review the overhead we take on and how to mitigate that, by possibly joining forces in the state. It has become obvious to us that it is expensive to operate as a small agency. Mr. Carlon asked when the services begin, and Mr. Dougherty explained that the services have started as of July 1<sup>st</sup>, 2020. Ms. Bongiovanni asked for additional explanation in how AAF CPA has operated with us in the past. Mr. Romero discussed the history of the partnership between AAF CPA and MCAC, and that in the prior year there was a lot of heavy lifting to get us established from an accounting perspective. Mr. Carlon entertained a motion to accept the Proposal as amended, moved by Mr. Falbo, and seconded by Mr. Zamore. The motion passed unanimously by roll call vote.

#### *FY21 Year-to-date Spending and Projections*

Mr. Dougherty explained to the Committee that the FY21 Budget is online for spending, and nothing significant to be made. Mr. Dougherty presented a motion to transfer \$3,000 from the Executive Salary to Accounting, Payroll & Admin which was seconded by Ms. Zlody. The motion passed unanimously by roll call vote.



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### FY21 Goals and Objectives

#### *MCAC Budget Review*

Mr. Carlon discussed the document created to prioritize the Goals and Objectives. He asked the committee for feedback on the document. Mr. Zamore compared the MBTA Rider's Advisory Committee, which he is also a member of, and suggested a very regular schedule for the main committee and subcommittees. He understands that there are many more layers to Massport which can be challenging. He would also like to develop more of a rapport with the experts at Massport and the FAA as a long-term goal. Mr. Carlon suggested executive committee members contribute their feedback soon, so that the framework can be developed. Ms. Bongiovanni asked how these goals were developed, and Mr. Carlon explained that the list is a draft framework of ideas and will see this evolving as members provide input to help develop it. Mr. Carlon asked for feedback on how best to solicit member input such as survey ranking priorities. Mr. Bongiovanni added that this needs to be a more inclusive process to help develop well-rounded goals, and that she suggested providing dedicated time at an upcoming meeting to allow discussion. She also suggested that the outside independent consultant engage with members. Mr. Zamore added that we need to bridge the gap between the complex subject matter so that members have a better understanding aviation impacts beyond the noise annoyances. He also pointed out that if members understood that the air quality impacts are far greater of a health concern than noise annoyance, would they be more engaged and want to learn more about the science and specifics. Ms. Bongiovanni added that staff needs to be engaged in the process, since they will be the people carrying out these goals, and that its better to slow the process down to ensure that everyone is onboard. Ms. Zlody added slowing down the process ensures that no member feels left behind as we move forward with them. Mr. Dougherty suggested that Ms. Bongiovanni be part of the follow-up calls with the consultant. Mr. Carlon indicated that he will ask Bernie Lynch to attend the next Executive Committee meeting to share his ideas on how best to engage members in this process given that we are a public body.

#### *Collins Center Update*

Mr. Romero explained that the Collins Center is ready and prepared to engage in work. They have been paid for their services rendered in FY20. They want to check in on the work being requested and ensure the scope of work is still able to be completed. They are in the process of scheduling and will be meeting with Mr. Romero soon. Mr. Carlon explained that the Collins Center has had some time to adjust in the COVID-19 world, and that they should hopefully have access to the people they need to engage with now that this is the new normal.

#### *Office Space*

Mr. Romero explained that the office space has officially been suspended at CIC. Membership will restart on February 2021, but there is an option to restart at any time between now and then. Mr. Romero will gather more information in order to provide guidance to staff since he will no longer be with the Committee.

### Discussion – Bernard Lynch, Principal, Community Paradigm Associates, LLC/Recruitment and Hiring for Executive Director

Mr. Carlon discussed the document he provided to the Committee regarding the process to hire a new Executive Director. He added that we have used Mr. Lynch in the past, and he is well known for completing work such as this. The proposal provided is for \$12,000, to be paid in thirds. Mr. Zamore added that Mr. Lynch did a fantastic job with hiring the initial Executive Director. Mr. Falbo also agreed. Mr. Carlon will assist in building a search committee but will not take part in that portion of the hiring. He added that the committee is looking for an advocate with meaningful public sector experience, who understands the needs of a body like ours going forward. He also hopes that in the virtual world, it might make the process easier. Ms. Bongiovanni suggested that Mr. Lynch hold an exit interview with Mr. Romero. Mr. Carlon presented a motion to accept the proposal from Bernard Lynch, Community Paradigm Associates, LLC, which was moved by Mr. Falbo, seconded by Mr. Zamore, and passed unanimously by roll call vote.

### Review of Massport Community Programs and Funding

Mr. Carlon proposed a motion to review Massport's Community Funding to evaluate the funding as it is today. Based on the findings the Committee can deliberate and evaluate opportunities to advocate for funding in the future. He feels that there are communities that are insignificant recognized because they are outside of the line of sight. Mr. Carlon requested the past 5 fiscal years of community funding, amounts, agreements, and sources as well as any current funding or funding they are considering beyond the current fiscal year. Mr. Falbo moved the motion, which was seconded by Mr. Dougherty. Ms. Bongiovanni looks forward to adding some pressure to Massport, and thanked Mr. Carlon for taking this up. The motion passed unanimously by roll call vote. Ms. Bongiovanni left the meeting.

### Environment and Health Subcommittee



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Mr. Carlon explained that the Environmental and Health Subcommittee will be hosting Kevin Lane. Mr. Romero is working with him to develop the format for his presentation. Mr. Zamore added that he is a great presenter and that we will need to nail him down early. Mr. Romero said that Mr. Lane has indicated that end of October and November will likely be when he is available to present.

### Update from Massport

#### *Harris PublicVue System Update*

Mr. Iacovino provided an update to the Harris System. The number of noise complaints at Massport has increased significantly over the past year and a half or more due to the use of software apps. They implemented the system in August and have responded to 8,000 complaints since then. There are users subscribed is less than 100. A small number of individuals are submitting a very large number of complaints. Mr. Gallagher added that these complaints are still counted, and nothing has changed as far as how they are recorded. This as created an efficiency in the system. Mr. Falbo was unaware of the process and asked for more information. Mr. Iacovino explained that the app is something people can subscribe to. It is the Air Noise App is a paid subscription service, created by a former navy pilot in California, and when you feel you've got a problem with aviation noise, and this identifies the aircraft that is airborne at that time. Massport did some research and realized it is a useful tool for people to file complaints. Mr. Carlon asked where things stand as far as the noise monitor adjustments go, and Mr. Iacovino explained that funding for that at the current time is minimal. There are 30 noise monitors, and they are in the process of changing out 6 monitors within the 60 DNL. Mr. Carlon asked that of the 30 monitors, are there other upgrades needed before the functionality can be implemented with the Harris System. Mr. Iacovino explained that they would all have to be replaced with the new analyzer. Many of the communication systems are still dial-up telephone lines that will also need to be upgraded. Mr. Zamore asked about reviewing data, specifically noise by noise by year by census block, and was wondering if that is something he could obtain. Mr. Iacovino explained that the noise office has never collected that specifically, and it may have been done through BLANS or part of MITs work, or even possibly HMMH. Mr. Zamore asked that if this data is available, he would like to review three separate years. Mr. Iacovino asked for the specifics that Mr. Zamore would be looking for. Mr. Carlon suggested that Mr. Zamore make a formal request, and the committee can make a motion to acquire this data.

#### *Fly Quiet Report*

Mr. Gallagher provided an update on the Fly Quiet Report. Massport has shared its cover letter with staff. Massport is happy to share this document so the committee can post it. They also look forward to when aviation returns to a more stable place, and this document can be used as a comparison for future iterations. Mr. Carlon explained that when the committee embarked on this Fly Quiet Report, the committee had a specific intent, and we were looking for a way to identify ways to mitigate noise and look at what other airports were doing to report focusing on the fleet. Massport agreed to work with the committee on this, they paid for HMMH to consult, and through good intentions the report evolved into a mini-EDR report. Mr. Gallagher agrees that this report did take on a life of its own but that the goal was to paint an easily digestible picture of a quarterly sound profile. Mr. Carlon is eager to see the next version of this report. As the volume grows at Massport, he hopes to see newer and quieter planes in the sky.

### New Business

None

### Correspondence

None

### Public Comment

None

### Adjournment

A motion to adjourn was made by Mr. Falbo, seconded by Mr. Zamore and approved unanimously by roll call vote. The meeting was adjourned.

### Documents Associated with this Meeting:

Agenda

Draft Minutes from 8-11-2020 Executive Committee Meeting

Executive Committee Packet (Motions, AAFCPA Engagement Letter, Paradigm Associates Proposal/Ex. Director, FY21 Budget Snapshot)