

Massport CAC Executive Committee

Minutes of the meeting held on September 16, 2016 at 11:30 A.M.
Brookline Town Hall, 333 Washington Street, Brookline, MA 02445

The meeting of the Executive Committee of the Massachusetts Community Advisory Committee was held at Brookline Town Hall, 333 Washington Street, Brookline, Massachusetts on September 16, 2016.

Members Attending: Vice Chairman Jerome Falbo, Treasurer Myron Kassaraba, Secretary Maura Zlody, Wig Zamore, Member, Pam Hill arrived at approximately 12:10, Member Neil Wishinsky arrived at approximately 12:55.

Members participating by Phone: Chairman David Carlon and Massport Attorney Elizabeth Dello Russo Becker

Others in attendance: Attorney Jennifer Dopazo Gilbert, Administrative Assistant Julie Lacy

Minutes take by: Julie Lacy

The meeting commenced at 11:38 A.M.

Maura stated that she has minutes and will send them around prior to the next meeting.

Dave provided general updates and stated that the Community Advisory Committee ("CAC") wants more content ahead of time and asked for suggestions on how to do that.

Myron thought that full CAC minutes should be sent out ahead of time.

Dave agreed and updated the members on the status of the website. He stated everything was on schedule for website, but Peter Navarra is traveling on business and he will talk to him Monday.

Jerry suggested that all notices of subcommittee meetings should be sent to members as well and posted on the Massport site.

Dave noted that the Aviation subcommittee meeting was posted yesterday 9/15/16 by Liz.

Jennifer suggested that this committee send e-mails out to everyone when notices of meetings are received. She requested an email list of all members in order to have Julie created an email list of everyone on the CAC in order to facilitate mass distribution.

Dave will get Julie the e-mail list and forward notices.

There was a discussion of the Open Meeting Law requirements and 48-hour posting requirement.

The Committee discussed the schedule of future meetings and the potential of a monthly newsletter.

Myron made a motion, seconded by Jerry that the Committee make all to publicize meeting dates and locations and their agendas to Julie for forwarding to the CAC.

Voted to approve Unanimous.

Further discussion of adopting a more specific policy in the future once the website was up and running.

Discussion of liability insurance and the law with respect to public employees. Jerry discussed whether it made sense to seek clarification through amendment to the legislation.

Jennifer said a discussion with Assistant Attorney General in the government bureau still left the issue of the status of members unclear and perhaps a formal request for an opinion would help.

There was a discussion about sending Attorney General Maura Healey a letter requesting an interpretation of the legislation with respect to the status of the CAC members as public employees under the State jurisdiction or city/town.

Committee asked Jennifer to draft a letter to AG to be reviewed.

Liz noted that for purposes of the State Conflict Law Massport considers the members state employees. Jennifer noted that that was also her opinion and the verbal opinion of the State Ethics General Counsel. The remaining issues then is status for liability purposes.

The Agenda for the next CAC meeting was discussed by Dave.

Dave noted that Tom Glynn will update the CAC. Members asked for specifics. Wig asked for details on the update. Liz said we will know more when closer to the date what the content will be.

Wig noted that Delta was going to increase flights by 20% and it would be important to hear about this.

Jerry agreed and asked how long Tom Glynn spoke at the last meeting.

Liz said 15 minutes.

Wig stated that the noise annoyance is going to remain a prominent issue and that the port expansion is not necessarily low impact in comparison to Los Angeles and Long Beach, CA.

Wig asked who is at the table when future studies are done by the FAA. He thinks it is important to play a role in the scope and process of the studies.

Dave said the Massport study is led by Massport and the focus was on mitigation of noise and impacts on all communities. He believes the CAC will have input and there should be a process for us to engage Massport. He questioned what additional work can be done in the future to be sure the CAC is heard.

Wig, Pam and Maura stated that the scope of the study is very important. The members discussed population impacts equity.

Liz stated that was what Massport was looking at, impact equity.

Maura stated that Boston member, Claudia Correa was involved in neighborhood services and talked about noise complaints and how they are handled by Massport.

Maura reported that she hears regularly about calls on noise. She thinks the Massport noise abatement line should log and count complaints.

She noted that there are now flights at 4:45 a.m. that they never had before. She believes Massport should provide a report about flight schedules and how schedules are changed and their flight paths prior to such changes.

Jerry commented that Massport is supposed to issue quarterly reports on this.

Wig thinks this is difficult to include in a quarterly report. This should be a target as an important thing to look at for reports.

Dave stated that Tom Glynn and Michael Angelini have committed to transparency in the reporting process. He stated that once recommendations come back from sub-committees it should be added to the standardized reporting.

Myron discussed information from helicopter flights, short term closures, flight times, and other information from Massport that information must be improved to flow better to us. He discussed the impact of Terminal E and status of that project going to increase volume of flights and types of aircraft. He thinks it is very important that Massport be open with the community about Terminal E. He was not pleased with the letter that came back from the FAA. He stated there must be both a short term and long term conversation of what impacts are going to be.

Dave agreed and thinks this seems like a conversation to have with Tom Glynn at an executive committee meeting and he will convey this interest.

Wig noted the increase in use of Terminal E for middle of the night flights to and from Asia.

Myron and Dave gave an update on status of FAA study. Dave was hopeful that John Nucci would have a more formal and detailed update.

Maura questioned the role of John Nucci as the CAC representative. Jerry suggested that Nucci should describe what he is doing to benefit the CAC, what he has done or what is happening because of him.

Wig agreed and thought it would be helpful to hear what John Nucci thinks he can do in that role. Myron would like to know what particular issues he focuses on.

Maura asked if the conflict issue was settled. Jennifer discussed the conflict issue and Liz stated she thought this was resolved in so far as Nucci does not vote on matters directly related to his role on the CAC.

The Committee briefly discussed the budget. Myron will circulate the budget and a year to date report of spending. He noted that the CAC is underspending. He noted that the committee must make progress on job search for executive director and there should be discussion about engaging an HR firm to assist.

Liz state that Massport is looking at search firms for the Executive Director and best options to procure a search firm depending on budget.

Dave and Myron discussed hiring consulting firm to work on high level comparative analysis of job description.

Liz stated that Massport did not have an existing contract for HR services.

Jennifer briefly described Chapter 30B and the procurement process involved for an RFP, RFI or RFQ. She noted that the first step is to get idea what the budget was for the consultant.

Myron said there was \$25,000 in budget. Myron will put together more details and discuss with Jennifer.

Dave asked if everyone was standing for reelection to the Executive Committee. He will send out notice indicating everyone is standing for re-election as a slate and also take nominations from the floor.

Jerry Falbo asked if he was inviting to submit nominations and Dave said yes.

The members discussed the voting process. Dave noted there was a new member, Lindsay Newell from Hingham.

The members discussed the fly higher fly quieter request and are hopeful Massport will respond and work with the CAC.

Dave noted by next August there will need to be a report to the Governor.

Myron noted that Massport needs to provide more information when requested.

Wig raised a question about failure to get a quorum at a meeting. Jennifer stated you can meet without a quorum but you can't vote or take formal action. Wig then discussed his symposium coming up in November.

There was a discussion on various ways that Wig can get the word out on the symposium.

A discussion of the full CAC membership and how long people serve in the different roles. Wig wanted to note that Roxbury has no representative but they are most impacted.

Dave announced the next general meeting date is December 8th.

There being no further items for discussion there was a motion made by Maura Zlody seconded by Myron to adjourn. Unanimous vote to Adjourn at 1:25 p.m.

Documents:

- Notice and Agenda for September 16, 2016