

## Minutes of the Executive Committee Meeting of the Massport CAC

January 10, 2017

Location: Brookline Town Hall

Start 10:00 a.m.

Members attending: David Carlon, Chair, Maura Zlody, Neil Wishinsky, Jerry Falbo, Myron Kassaraba, Wig Zamore, Pam Hill

Absent: None.

Arriving Late: Maura Zlody at 12:10 p.m.

Members Participating Remotely: None.

Massport representatives present: Anthony Gallagher, Community Relations.

- 1. Minutes** - Review of draft minutes from the Executive Committee meeting minutes of November 29, 2016. Myron requested that any old missing minutes be retrieved from Liz Dello-Russo Becker so that when the website is up and running it will have all the minutes. Dave and Jennifer will coordinate with Maura and Julie on this.

Motion by Dave, seconded by Myron to accept the November 29, 2016 minutes of the Executive Committee amended to include Wig as present. Voted Unanimous in favor.

### **2. Massport RNAV Study Update**

Anthony Gallagher gave a brief update to the committee. There was a discussion of the hearing that Massport agreed to conduct and a discussion of the possible dates. There was general consensus that the date of hearing should not be further out than February 22<sup>nd</sup>. Further updates to come from Anthony.

### **3. Massport Chairman Angelini Letter RE: Milton**

This letter was previously discussed at the 11/29/16 meeting. Dave questioned if the Executive Committee should respond to Chairman Angelini's letter or not. The committee reviewed the draft response letter with some minor edits from Dave.

Myron – stated his concern that the letter from Angelini to Kathleen Conlon in Milton has some ambiguity. Myron wants Angelini to respond to Milton's request, but not to get involved in the merits of the request. He thinks there is no harm in sending the

letter. He stated that the bigger question is what is the line of demarcation between MPA and the MCAC and noise mitigation.

The members discussed the language in the letter “reply” vs. “respond”. Dave raised the bigger question is the role of MCAC when a community has a position and wants resolution, what is the MCAC role? Pam suggested that Tom Glynn and John Nucci speak to this. Dave stated that MCAC is not the arbiter of community disputes.

Pam discussed the role question, and thinks the committee should push MPA to respond to communities. She wants the reply in writing and suggested the committee should be copied on it. On the question of role, she questioned whether it is appropriate to seek advice from MPA on our role. She doesn't believe that's proper.

Dave clarified his comment on the role -- that he meant what do they view our role is.

Jerry believes that the committee has a duty to respond to the communities when it can and when it has the information, but if the committee doesn't have the information then the committee should ask MPA for the materials.

Dave commented that the runway use information effects all communities.

Wig stated that there is a fundamental issue of whether we are focused on process or substance. He stated it is not clear that the BLANS will finish and pieces may be incomplete. He believes it is not clear whether a comprehensive understanding will happen.

Jerry said he has not seen the BLANS report, so it's premature.

Wig commented that the important part is substance. The FAA and MPA are stopping their attention to BLANS. The 2015 EDR shows the 65 has exploded. 65 DnL is the sound and it has increased exponentially according to the EDR.

Myron believes the committee needs to let the BLANS run its course, and agreed with Jerry it is premature.

Pam thinks a measured building block approach to construct the MCAC is logical. However, she thinks one of the first building blocks is a set of milestones or a road map. She wants to request that MPA provide a list of major milestones, so the committee can add comments and take action.

The committee went back to the draft letter.

Myron made a Motion to accept the letter as amended and send it. Second by Jerry. Unanimous vote in favor.

#### **4. Subcommittee updates and question of reconstituting subcommittees to create standing committees**

Dave provided an update on his conversation with Flavio Leo regarding next steps for the BLANS. He stated that the FAA will review the document provided by the LCAC and render a decision. In March the MPA will update the MCAC. FAA will make a report on the completeness of the LCAC report. After they can embark on something else. Flavio Leo reported to Dave that the FAA will look at scope of work and feasibility and then present a plan going forward.

Members discussed the FAA process and the process to comment on LCAC report.

Myron requested that this discussion be tabled until next month's meeting RE: post BLANS post LCAC and request Tom Glynn to attend.

The members agreed.

Dave then updated the members on the sub-committee recruitment process.

Dave reached out to the CAC and got numerous responses. Ralph has volunteered to continue as Chair of the Aviation Sub-Committee. Dave was looking for experience as well as those that have volunteered and overlaying the RNAV study. Ralph wanted only 5-7 members, but Dave persuaded him 9 would work. Members Discussed voting and non-voting members.

Discussion on who wanted to participate and how. Pam questioned how we can get more participation. Discussion on how to get to more meaty issues addressed, such as the MPA strategic plan.

Jerry commented on the mission of the Aviation Sub-Com and its charge. He thinks it looks like the LCAC charge, which he believes is Daryl Pomicter's main interest. Daryl has more understanding of noise than anyone. Jerry stated that the completion of the BLANS study may end up in the MCAC's hands. He believes Daryl should participate otherwise there will be a big loss.

Dave noted that Daryl did not want to participate, but perhaps he can still act as an adviser.

Jerry would like Daryl to be a non-voting member.

Dave discussed interested voting members for the Aviation Sub-Com; Jerry Falbo, Rich Malagrifa,(Pilot) Bob D'Amico (Noise Office at Logan); Cindy Christiansen (Milton), Charles Gessner (Aviation experience), Ralph Dormitzer, Sandra Kunz (Braintree), Myron Kassaraba (Belmont) and Maura Zlody (Boston and Enviro experience).

Dave noted the Non-Voting Members expressing interest:

Gary Banks (Scituate, pilot), Frank Tramontozzi (DEP Planner, Mayor's Office Quincy), Andrea Adams (Watertown), Frank Ciano (Arlington), Bill Deignan (Cambridge)  
Pete Navarra also volunteered.

Discussion by members of other MCAC members' interest and effected communities. Pam thinks that everyone interested that is qualified should serve. Wig raised a concern about Chelsea and East Boston not participating. Discussion about East Boston and Chelsea and the organization Air Inc. It was noted that John Nucci is from East Boston. Discussion on how to create a sustainable committee.

Neil stepped out at 11.

Motion by Myron to accept the Chair's recommendation:

2<sup>nd</sup> by Jerry.

All in favor Unanimous (Neil and Maura not voting)

Voted as to the composition of the Voting Members of the Aviation Sub-Committee:

Voting Members (9):

Jerry Falbo, Rich Malagrifa,(Pilot) Bob D'Amico (Noise Office at Logan); Cindy Christiansen (Milton), Charles Gessner (Aviation experience), Ralph Dormitzer, Sandra Kunz (Braintree), Myron Kassaraba (Belmont) and Maura Zlody (Boston and Enviro)

Motion by Pam to accept the Chair's recommendation for 3 non-voting members.

2<sup>nd</sup> by Myron.

Voting in favor: Pam, Dave, Wig and Myron (Neil and Maura not present)

Voting against: Jerry

Voted: Non-Voting Associate Members (3):

Gary Banks (Scituate, pilot), Frank Tramontozzi (DEP Planner, Mayor's Office Quincy), Bill Deignan (Cambridge)

Neil returned at 11:30 a.m.

The committee then discussed the following draft charge for the Aviation Sub-Committee:

***DRAFT FOR DISCUSSION: Charge to the Aviation Operations Sub-Committee:***

*The Executive Sub-Committee gives the following charge to the Aviation Operations Sub-Committee of the Massport CAC:*

*A. Purpose and Scope*

*It is the purpose and mission of the Aviation Sub-Committee to advise the Massport CAC on issues pertaining to all aspects of Massport's aviation operations. The Sub-Committee shall, from time to time or upon request by the Chairman, report to the Executive Sub-Committee and Massport CAC representatives in two specific aviation operations areas:*

- 1. Primary focus shall be on aviation procedures on the ground and in the air (i.e., how planes fly). In this regard the Sub-Committee shall review and advise on current operations, Massport and FAA initiatives and studies pertaining to such aviation operations, and on current trends and issues related to aviation operations specific to Massport as well as on a national level.*

2. *Secondarily the focus of the Sub-Committee shall be on runway use (i.e., where planes fly), including but not limited to Logan Airport. In this regard, the Sub-Committee shall work in unison with the Executive Sub-Committee and all CAC members.*

#### *B. Outreach and Coordination with the Executive Sub-Committee and Massport CAC*

*In gathering information, particularly with regard to runway use, the committee shall work with the Executive Sub-Committee and in unison with all CAC members in order that member community concerns and questions are addressed to the extent possible.*

#### *C. Role and Reporting*

*The Aviation Operations Sub-Committee's role is advisory in nature and limited to the purpose and scope set forth above. The Sub-Committee's charge is limited to reporting and making recommendations to the Executive Sub-Committee and CAC and the CAC does not delegate any of its authority to the Sub-Committee with respect to any of the express powers granted to the full Massport CAC via the enabling legislation.*

#### *D. Number and Term of Appointment*

*The Sub-Committee shall be made up of 9 voting members and \_\_\_\_ non-voting members. Non-voting members may participate, but may not vote and will not be counted toward a quorum. All members shall be appointed for a one-year term. Appointments shall be made at the annual CAC meeting. Initial appointments and filling any vacancies shall be made by the Chairman of the CAC. Members shall serve until the Chair makes an appointment at the annual meeting.*

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The committee discussed the draft charge, terms and whether it will be a standing committee. Pam wants it to be clear that members of the Aviation Sub-Com not be limited to their own community concerns and should represent all CAC communities.

Further discussion on elements of the draft charge of the aviation sub-committee charge. Wig commented that expenditure of funds should be considered. Jerry confirmed that the committee could request funds from the Executive Committee. Myron asked what is the slate of issues that the committee will take up. Topics given to the committee and those that they will take up on their own. What is the slate of issues they will take on? What is the reporting relationship? Can they pursue a slate of issues on their own? Discussion on how to determine slate of issues. Discussion on slate of issues.

Cindy questioned how do the Sub-Committees gather information as permitted by the Legislation. She wants this Executive Committee to define a process.

Discussion on the process of collecting or requesting information.

Myron does not think that the Executive Committee or aviation sub-committee should be a conduit for requesting information for specific communities.

Further discussion of what powers the committee will have with respect to collecting information. General consensus that committee can't hold a public hearing.

Jerry made a motion to create the Aviation Sub-Committee as a standing committee. Second by Wig. Unanimous vote in favor.

Discussion of one year or more for the term of each member on the Aviation Sub-Com. Myron requested initial term through Annual 2018 meeting and subsequent terms one year.

Motion by Myron seconded by Jerry: To make initial term of Aviation Sub-Com members effective today through the annual meeting of 2018 and annual subsequent terms. Unanimous vote in favor.

#### **5. Update on RFP for HR Consultant Re: MCAC Director Role**

Jerry provided an updated as follows: On December 6, 2016 there was a call with Christina Donohue of MPA Procurement Office, She would edit the RFP and provide a template contract. On January 6, 2017 there was another call with Jerry and Christina. She requested a call next Tuesday, but Jerry needs to follow-up with her. General consensus was to move this forward as soon as possible.

Maura arrived at 12:10 p.m.

#### **6. Website Development Progress Update**

Update from Dave. Website going live soon. Discussion on details and contact information. General Consensus was that website and emails were sufficient and maybe a voice message system. Wig thinks the website needs to be updated and we need a list serve to notify members about meetings.

Discussion of scope and how to update. Myron says it should be updated. Calendaring function discussion. Note on the site that it is being built or not up to date. It should be for calendaring and a repository for content. Public notification list discussed for meetings. Further assistance will be requested from Ever Clear. Maura requested that all minutes be migrated over and listed by date.

It was requested that Anthony check on MPA and FAA records retention policy and report back ASAP.

#### **7. Update on MCAC Liability Insurance & AG Request for Opinion**

Update from Jennifer Dopazo Gilbert. The Attorney General assigned the issue to an Assistant Attorney General in the trial division. Jerry will reach out to DeLeo's Office to try to set up a meeting to discuss the issue further and possible legislative amendments.

## 8. Process to meet Requirements of MCAC enacting legislation

Myron requested and received documentation from Massport. He discussed two documents; Massport 2016 Annual Report looks back at FY 2016 and 2015. It includes high level operations and funding. Discussion about an internal document, finance report for FY 2017. MPA budget book provides details on budget and summaries of expenditures and projected expenditures for the upcoming Fiscal Year. Discussion on request for additional info and preparing a report for the Governor.

Discussion on reports and information gathered by Myron. Myron thinks this is something that can be reviewed by the treasurer. Dave believes it falls with the Executive Committee and ultimately the Executive Director. Myron reports MPA has been responsive. At the next meeting the committee can discuss the reporting process more.

Dave noted that there must be a public comment period as part of any hearing so that we can report that the community was involved and had an opportunity to participate and comment.

Discussion on process and reporting per the legislation including scope of review and process.

Discussion on what the topics will be and how to report and what resources to commit to the review.

Myron will recommend a process at the next meeting.

Cindy recommended getting comments from Town CAC representatives.

## 9. Correspondence

Pam forwarded an EPA news release. Discussion on the EPA news release. General discussion of recent events and funding issues at the federal and state level as it relates to airport operations. Pam reiterated that the CAC needs to know MPA milestones and projects from Tom Glynn; she wants key things listed so there is a better understanding of what is going on at MPA.

Discussion on MPA policy on approving and releasing Minutes and reports.

Environmental Data Report discussed by Wig.

## 10. New Business

Myron sent out an accounting of Legal Expenses. Spent \$16k budgeted \$20K. There is unused administrative and other expenses available. We will continue to pay the legal bills but need to move funding and get it authorized by the CAC.

Wig wants to think about other worthwhile things to spend the \$250k on. Myron said there is \$75k that is unallocated.

The committee set the next meeting for February 14, 2017 at 10:00 a.m. in Brookline Town Hall.

## **11. Adjournment**

1:10 p.m. Motion to adjourn by Myron, seconded by Pam, Unanimous vote in favor.

### **DOCUMENTS:**

DRAFT Minutes of November 29, 2016

DRAFT Letter to Chairman Angelini

News Release US EPA NE Regional Office, January 4, 2017 (Clean Diesel Projects)

Massport DRAFT Outline of RNAV Study/Massport Hearing

DRAFT charge to the Aviation Sub-Committee (incorporated into Minutes)

Approved on 2-14-17