

Minutes of the Executive Committee of the  
MASSPORT COMMUNITY ADVISORY COMMITTEE

March 9, 2017

Location: Mass DOT Building, Boston, MA

3:00 PM

Executive Committee Members Present: Pam Hill, Neil Wishinsky, Dave Carlon, Myron Kassaraba, Wig Zamore

Not Present: Maura Zlody

Participating Remotely: Jerry Falbo participating by phone from FLA

Massport officials present: Anthony Gallagher and Liz Dello-Russo Becker

Other MCAC members present: Cindy Christiansen

Minutes by: Jennifer Dopazo Gilbert, Esq.

1. Convene Meeting

Meeting called to order at 3:09 p.m. The Chair, David Carlon announced that Jerry Falbo would be participating remotely by phone due to the fact that he was in Florida.

2. Public Comment

Cindy Christiansen addressed the members and requested that for today's General meeting agenda item #10 to place it before #7 and please make an RFI for the AEDT results that were completed but not included in the 2015 EDR.

3. Treasurer's Update and Report

Myron Kassaraba discussed the MCAC budget and administrative and legal expenses.

Myron recommended moving \$10,000 from the administrative services and general consulting to the Legal Budget.

Members discussed the budget.

Motion made by Neil seconded by Jerry to approve the request of the Treasurer.

Further discussion by Wig as to holding on to funding at the end of the fiscal year for scientific research projects. There was a general consensus on trying to keep funding, but there needed to be future discussion on what the research projects are and how they are related to the work of MCAC.

Wig agreed to bring a more specific proposal to the Executive Committee with respect to research projects.

The Motion by Neil to reallocate funds to the legal budget was seconded by Jerry and approved unanimously.

#### 4. HR Consultant Recommendation

Pam and Jerry and Jennifer discussed the 4 proposals received for HR consulting services. They were submitted by:

1. Marquin
2. NOOR
3. GovHR USA
4. Community Paradigm Associates

Members discussed the proposals. Jerry and Pam recommended moving forward to retain Community Paradigm/ Bernard Lynch.

Members agreed to schedule and interview with Mr. Lynch before awarding the contract.

The interview was scheduled for 3/20/17 at 11:00 a.m. with Bernard Lynch. A motion was by David to move forward with the interview, seconded by Neil, unanimous approval.

Jennifer will follow-up with Mr. Lynch and make the necessary arrangements.

#### 5. Community Complaint Input to Massport

Members discussed the draft community complaint policy circulated by Myron.

Members were generally in favor of sending this policy to Massport for consideration. Jerry noted that this should be solely to open discussion about a noise procedure. However, he opined that such a policy needs to be managed by an independent body to deal with complaints not MPA.

Wig asked if the policy was intended to appease communities or be more substantive.

Members discussed reporting, posting, process and procedure for complaints.

Dave made a motion to send the draft policy to MPA for consideration, seconded by Pam, unanimous in favor.

6. Update on AG opinion and Getting Insurance through Albert Risk

Members discussed the Attorney General's opinion letter and getting insurance.

Discussion of the Budget and benefits and liabilities when an Executive Director is hired.

Discussion of possible legislative amendments in the future to the enabling act to address these issues with respect to funding and liabilities.

Maura Zlody arrived at 3:45 p.m.

7. Misc. Business

Question of whether to change the order of items on the MCAC agenda and whether to have Tom Glynn and John Nucci make a presentation.

Motion by Myron to move Item 9 down to accommodate No. 10. No motion necessary but Dave will make the accommodation.

Motion to adjourn by Dave at 3:56, second by Maura, unanimous.

DOCUMENTS:

Cindy Christiansen hand-out on her public comments.

Treasurer's Report

Minutes approved on: April 21, 2017.