

**MASSACHUSETTS PORT AUTHORITY COMMUNITY ADVISORY COMMITTEE
AVIATION OPERATIONS SUBCOMMITTEE
MINUTES OF THE MEETING**

April 27, 2018, 12:30 P.M. to 1:00 P.M.
Boston City Hall – 9th Floor BDPA (BRA) Board Room

Response to the Open Meeting Law Complaint filed by Susan Hayes of Dorchester, MA

Attendees: (for the Aviation Operations Sub-Committee) Ralph Dormitzer, Chair, Cindy Christiansen, Bob D’Amico, Charles Gessner, Myron Kassaraba, .

MCAC: Chair David Carlon

Counsel to MCAC: Jennifer Dopazo Gilbert

There being a quorum of the members of the Aviation Operations Sub-Committee the meeting was called to order at 12:30 p.m.

The Chair announced that the meeting was audio recorded.

Purpose of the meeting:

This meeting of the Aviation Operations Sub-Committee is being held in accordance with the requirements of the open meeting law to discuss the complaint filed by Susan Hayes of Dorchester on April 19, 2018. MCAC attorney Jennifer Gilbert attended the meeting to discuss her findings with the Committee with respect to this matter.

In accordance with the Open Meeting Law, the members of the Aviation Operations Sub-Committee and Attorney Gilbert have been notified of and provided with a copy of the complaint.

The Chair then recognized Attorney Gilbert to discuss her findings with respect to the complaint beginning with a discussion of the requirements of the Open Meeting Law with respect to video recording, the major points of which were that the chair should be notified in advance of a request to video record and that video recording not be disruptive to the meeting. She noted that there are few times when video recording can be considered disruptive.

The complainant made the following specific requests:

1. That all MCAC meetings be set up as virtual meetings and also be recorded/broadcasted ensuring that all citizens are able to ‘attend’ and/or view the full meeting, in context, at a later time.

Attorney Gilbert noted that this is not required by the Open Meeting Law.

2. If MCAC is unwilling to video record/broadcast, then a document should be provided - written verbatim from the presenter’s oration - along with each PowerPoint presentation. These materials should be posted to the MCAC site.

Attorney Gilbert noted that this is not required by the Open Meeting Law but that a summary of the discussions and a listing document be provided in the minutes of the meeting. PowerPoint and similar document should be listed as attachments to the minutes and made available to requestors but not necessarily required to be filed with the minutes.

3. Allow citizens to record/broadcast/transmit without hostility.

Attorney Gilbert noted there was no hostility in the meeting.

A brief discussion followed regarding the dissemination of meeting discussions and materials to the dispersed MCAC members and how to make known that the Chair of any of the MCAC meetings should be notified in advance of a request to video record.

The following motion was read by the chair "Move to delegate the filing of a response to the Open Meeting Law complaint by Susan Hayes of Dorchester to the Attorney General on April 19,2018 to Attorney Gilbert on behalf of the Aviation Operations Sub-Committee as outlined in Attorney Gilbert's response to the Committee."

Moved by Charles Gessner and seconded. Approved unanimously

There be no other actions before the Committee the Chair entertained a motion to adjourn by Charles Gessner. Approved unanimously at 1:00 p.m.

MINUTES APPROVED on June 14, 2018